

Notice of Findings

Notice To: KAY STEERS - Director

Facility Name: Nana's House

Owner: Kay Steers

Site Address: 999 South 5th

City/State/Zip: Lander, WY 82520

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/23/2020, and investigated by Tresa King.

A statement of childcare allegation, CPL-4894, was provided on 01/24/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: Central Registry screen have expired for director and one staff/household member.

Explanation of Findings: It was observed by licenser Tresa King on 1/23/2020 that central registry screen for director and staff/household member hd expired as of 1/11/2020. Statement from director confirmed that new central registry screens have not been submitted to date. Facility has been open and operating without current central registry screens since 1/11/2020. Finding of non compliance is based on statement from director and confirmation from central registry files that new central registry screen have not been completed by the Wyoming Central Registry division.

Action Required: Submit new Central Registry Screen for expedite process. Complete Corrective Action Plan, detailing how you will track and submit annual central registry screens for staff/household members in a timely manner to ensure full compliance with the Wyoming Child Care Licensing Rules, Chapter4, Section 3. (e)

Corrective Action Plan Due Date: 01/30/2020

Corrective Action Plan Achieved Date: 03/26/2020

Compliance Due Date: 01/30/2020

Compliance Achieved Date: 01/24/2020

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Tresa King
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Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Nichole Anderson for Tresa King

Date: _____

CC: